

**AUDIOVISUAL EQUIPMENT REQUEST FORM
AP SUMMER INSTITUTE 2021**

Workshop(s): _____ Instructor: _____

Please indicate the audiovisual equipment you will need:

- Computer station in classroom for instructor.
- Computer station for each participant.
- Software:

- Internet access
- Computer Projector
- Overhead Projector
- TV/VCR
- TV/DVD
- CD player
- Cassette player
- Whiteboard/Chalkboard
- Other: _____

Please describe the extent to which you will require computer access. Will you need exclusive access to a computer lab or laptops? Could you share access with another group? If sharing, are there certain days or times when you will need access?

Will you be bringing your own laptop?

- Yes.
- No.