



Owl Athletic Department
Chad Wlodarek, Athletic Director
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TO: ALL INCOMING ACADEMY STUDENTS

RE: Indiana High School Athletic Association Transfer Document

The incoming Academy Student will be in one of three categories: I) does not plan on participating on any athletic team as an Owl; II) did not participate in athletics at home school during the sophomore year, but plans to participate in athletics as an Owl; or III) participated in athletics during sophomore year at home school AND plans to participate in athletics as a member of the Owl Athletic Department.

Category I. **DOES NOT** plan on participating on any athletic team as a member of Owl Athletics. If you are in this category, you do not need to read further, you **DO NOT** have to complete the **IHSAA transfer report**.

However, if you **PLAN TO PARTICIPATE IN ATHLETICS**, as an Owl you **MUST** complete the IHSAA Transfer document. Please follow the directions for your category (II or III) listed in this letter as soon as possible. Your **level** of participation, (Varsity/Junior Varsity), as a member of the Owls Athletic teams will be governed by the Indiana High School Athletic Association. From the IHSAA rules:

Def: "Limited Eligibility"-----student may only participate at the junior varsity level as an Owl for a period of 365 days from last game played for a team from the home school

Def: "Full Eligibility"-----student has immediate eligibility for varsity competition

Category II. If you **DID NOT PARTICIPATE** in any interschool contest as a representative of your home school during your sophomore school year, but you **PLAN TO PARTICIPATE** on a team as an Owl, you must do the following:

- a. Go to the Academy website under "Student Life, Athletics" select transfer form.
- b. YOU and YOUR PARENTS must complete page one
- c. Go to page two, and complete 'reason for transfer' with 'transferring to Indiana Academy boarding school'
- d. Then check, under rule 19-6.1, box "J", which states....."Student did not participate in any interschool contest as a representative of another school during the preceding 365 days or did not compete in club sports in a sport during the preceding 365 days when the Student's former school did not offer the program in that sport."
- e. Then complete the information at the bottom of page two.
- f. **Send this information to me at crwladarek@bsu.edu, or fax to 765-285-8620. You may also mail to: Chad Wlodarek, Burris Athletics, 2201 W. University, Muncie, IN., 47306. DO NOT SEND TO THE HOME SCHOOL OR TO THE INDIANA ACADEMY.** The Transfer Report will be electronically completed by my office and the home school. When all the documentation between Burris and the home school is completed, you will be granted '**full eligibility**' by the IHSAA.

(STEPS CONTINUED ON NEXT PAGE)

NOW COMES AN EXTREMELY IMPORTANT PART OF THIS PROCESS:

Category III. If you **HAVE PARTICIPATED** on an athletic team at your home school during your sophomore year, the IHSAA has ruled that you will only be granted **'LIMITED ELIGIBILITY'** for 365 days from the last date you appeared in an event at your home school (see definition at top of letter) unless your home school Principal signs the waiver clause indicating it is in the 'best interest of the student' to transfer from the home school to the Indiana Academy. This is a change from previous rules for the Indiana Academy. This new regulation was passed by the IHSAA on May 2, 2011. If you are in this category, you should:

- a. Go to the Academy website under "Student Life, Athletics" select transfer form.
- b. YOU and YOUR PARENTS must complete page one
- c. Go to page two, and complete 'reason for transfer' with 'transferring to Indiana Academy boarding school'
- d. Then, for Rule 19-6.1L Transfer, check that box, ****PLEASE NOTE**** This is only if you will be living in the dorms at the Academy. If you will be a commuter or NECP please contact me for assistance
- e. Then complete the information at the bottom of page two.
- f. **SEND THE TRANSFER REPORT TO ME AT crwlodarek@BSU.EDU, OR FAX TO 765-285-8620. YOU MAY ALSO MAIL TO Chad Wlodarek, BURRIS, 2201 W. UNIVERSITY, MUNCIE, IN. 47306. DO NOT SEND THESE DOCUMENTS TO THE HOME SCHOOL OR THE INDIANA ACADEMY.**

Helpful hits for Transfer form:

Section A. When completing transfer form for "Receiving School" please enter the school you are transferring from.

For "Current address" please enter your home address not the address of the Academy. Please be sure to list city and zip code.

For "Current Phone and E-mail" please enter parents information not student's.

Section B. Under "Student Currently lives with" please enter Academy under "other" unless student will be commuting from home. If this is true please select which guardians they will live with.

Section C. Only list siblings in High School or younger.

Remember you only have to fill out the first two pages and submit to the Owl Athletic Department. We will contact your previous school to complete the form electronically.

If you have questions concerning this process, please do not hesitate to call me.

Thanks,

Chad Wlodarek
Athletic Director
Owl Athletics